



XINGFA ALUMINIUM HOLDINGS LIMITED

興發鋁業控股有限公司

(Incorporated in Cayman Islands with limited liability)

(於開曼群島註冊成立之有限公司)

(Stock Code 股份代號: 98)

26 March 2024

Dear non-registered shareholder(s)¹,

New Arrangements on Dissemination of Actionable Corporate Communications and Corporate Communications

Pursuant to the new Rule 2.07A of the Rules (the “**Listing Rules**”) Governing The Listing of Securities on The Stock Exchange of Hong Kong Limited (the “**Stock Exchange**”) under the expansion of paperless listing regime and electronic dissemination of corporate communications that has come into effect on 31 December 2023, Xingfa Aluminium Holdings Limited (the “**Company**”) is writing to inform you that it will disseminate its future Actionable Corporate Communications² and Corporate Communications³ in the manner as described herein.

(i) Actionable Corporate Communications

The Company will disseminate all future Actionable Corporate Communications in electronic form. Please liaise with your bank(s), broker(s), custodian(s), nominee(s) or HKSCC Nominees Limited through which your shares are held (collectively, the “**Intermediaries**”) and provide your email address to them for receiving future Actionable Corporate Communications.

(ii) Corporate Communications

The Company will make all future Corporate Communications available on its website (www.xingfa.com) and the Stock Exchange’s website (www.hkexnews.hk). As a non-registered Shareholder, if you would like to receive a notice of publication of the Website Version⁴ of Corporate Communications by email, you should liaise with your Intermediaries and provide your email address to them. Alternatively, you may subscribe for electronic alerts, such as the News Alert service on the Stock Exchange’s website, to receive instant notification of the Company’s announcements.

Request for printed copy of Corporate Communications

As a non-registered shareholder, if you have, prior to the date of this letter, notified the Company through your Intermediaries you wish to receive a printed copy of Corporate Communications and would like to continue receiving the printed copy of future Corporate Communications, the Company will upon your request in writing to the Company’s branch share registrar in Hong Kong, Computershare Hong Kong Investor Services Limited (the “**Share Registrar**”), at 17M Floor, Hopewell Centre, 183 Queen’s Road East, Wan Chai, Hong Kong, send future Corporate Communications to you in printed form free-of-charge. In this regard, please complete the enclosed Reply Form in accordance with the instructions printed thereon and sign and return it by post or by hand to the Share Registrar. You may also email a scanned copy of the duly completed and signed Reply Form to the Company at xingfa.ecom@computershare.com.hk. You may at any time change your choice of language of the printed copy of future Corporate Communications by request in writing to the Share Registrar with reasonable notice. **Please note that any election made prior to the date of this Letter in regard to the language of the printed copy of and means of receipt of Corporate Communications will be disregarded.**

If you would like to receive a printed copy of future Corporate Communications but have yet to notify the Company through Intermediaries, you should communicate your request to your Intermediaries directly.

Should you have any queries relating to this letter, please send an email to xingfa.ecom@computershare.com.hk or contact your Intermediaries.

On behalf of the Board
Xingfa Aluminium Holdings Limited
WANG Li
Chairman

Notes:

- This Letter is addressed to Non-registered Shareholder(s) of the shares in the Company (“Non-registered Shareholder” means such person or company whose shares are held in the Central Clearing and Settlement System (CCASS) and who has notified the Company from time to time through Hong Kong Securities Clearing Company Limited that he/she/it wishes to receive the Corporate Communications). If you have sold or transferred your shares in the Company, please disregard this Letter.*
- Actionable Corporate Communication is any corporate communication that seeks instructions from holders of any of the Company’s securities (the “Shareholders”) on how they wish to exercise their rights or make an election as the Shareholders.*
- Corporate Communications refer to any document(s) issued or to be issued by the Company for the information or action of the Shareholders or the investing public, including but not limited to (a) the directors’ report and its annual accounts together with a copy of the auditors’ report and, where applicable, its summary financial report; (b) the interim report and, where applicable, its summary interim report; (c) the quarterly report, if any; (d) a notice of meeting; (e) a listing document; (f) a circular; and (g) a proxy form.*
- The version of Corporate Communications being published, in both English and Chinese, on the Company’s website and the Stock Exchange’s website.*

**REPLY FORM 回條**

To: Computershare Hong Kong Investor Services Limited (The "Share Registrar") 致: 香港中央證券登記有限公司 (「股份過戶登記處」)
17M Floor, Hopewell Centre 香港灣仔皇后大道東 183 號
183 Queen's Road East, Wanchai, Hong Kong 合和中心 17M 樓

REMINDER 提示

As a non-registered shareholder, if you would like to receive a notice of publication of the Website Version^(Note 1) of future Corporate Communications^(Note 2) of Xingfa Aluminium Holdings Limited (the "Company") by email, you should liaise with your bank(s), broker(s), custodian(s), nominee(s) or HKSCC Nominees Limited through which your shares are held (collectively, the "Intermediaries") and provide your email address to your Intermediaries.

作為非登記股東，如閣下有意通過電子郵件方式收取興發鋁業控股有限公司（「本公司」）日後企業通訊^(附註2)網站版本^(附註1)的登載通知，閣下應聯絡代閣下持有本公司股份的銀行、經紀、託管商、代理人或香港中央結算（代理人）有限公司（統稱「中介公司」），並向閣下的中介公司提供閣下的電子郵件地址。

Request for printed copy of Corporate Communications**要求收取企業通訊的印刷版**

(Please mark "✓" in the below box if applicable)

I/we hereby request for receipt of future Corporate Communications in printed form. (Please mark "✓" in one of the boxes below, if applicable)^(Note 4)

(如適用，請在以下方格內劃上「✓」號)^(附註4)

Name of the listed company (the "Company"): Xingfa Aluminium Holdings Limited

上市公司（「公司」）名稱：

興發鋁業控股有限公司

English Version 英文版本

Chinese Version 中文版本

English and Chinese Version 英文及中文版本

Name(s) of Non-registered holder(s):

非登記股東姓名：

Signature(s):^(Note 4)

簽名：^(附註4)

(Please use ENGLISH BLOCK LETTERS 請用英文正楷填寫)

Contact number:

聯絡電話號碼：

Date:

日期：

Notes:**附註：**

- The version of Corporate Communications being published, in both English and Chinese, on the Company's website and The Stock Exchange of Hong Kong Limited's website. 在本公司網站及香港聯合交易所有限公司網站上發佈的中英文版本之企業通訊電子版。
- Corporate Communications refer to any document(s) issued or to be issued by the Company for the information or action of holders of any of its securities (the "Shareholders") or the investing public, including but not limited to (a) the directors' report and its annual accounts together with a copy of the auditors' report and, where applicable, its summary financial report; (b) the interim report and, where applicable, its summary interim report; (c) the quarterly report, if any; (d) a notice of meeting; (e) a listing document; (f) a circular; and (g) a proxy form. 企業通訊指本公司發佈或將予發佈以供其股東或投資大眾參照或採取行動的任何文件，其中包括但不限於(a)董事會報告、公司年度賬目連同核數師報告以及(如適用)財務摘要報告；(b)中期報告及(如適用)中期摘要報告；(c)季度報告(如有)；(d)會議通告；(e)上市文件；(f)通函；及(g)代表委任表格。
- Please complete all your details clearly. 請閣下清楚填寫所有資料。
- Any form with no box marked (✓), with no signature or otherwise incorrectly completed will be void. 如在本表格未有在方格內劃上「✓」號，或未有簽署，或在其他方面填寫不正確，則本表格將會作廢。
- For the avoidance of doubt, the Company does not accept any other instructions given on this Reply Form. 為免存疑，在本回條上的任何額外指示，本公司將不予處理。

PERSONAL INFORMATION COLLECTION STATEMENT**收集個人資料聲明**

- "Personal Data" in this statement has the same meaning as "personal data" in the Personal Data (Privacy) Ordinance, Chapter 486 of the Laws of Hong Kong ("PDPO"). 本聲明中所指的「個人資料」與香港法例第486章《個人資料(私隱)條例》(「《私隱條例》」)中「個人資料」的涵義相同。
- Your Personal Data provided in this Reply Form will be used in connection with, including but not limited to, the Company's electronic dissemination of Corporate Communications and to liaise with you on other matters relating to your shareholdings in the Company. Your supply of Personal Data to the Company is on a voluntary basis. In case of a failure to provide sufficient information, the Company may not be able to process your instruction and/or request as stated in this Reply Form. 閣下於本回條所提供的個人資料將用於(包括但不限於)有關本公司以電子方式發佈企業通訊的事宜上及就閣下持有本公司股份有關的其他事宜上與閣下聯絡。閣下是自願向本公司提供個人資料。若閣下未能提供足夠資料，本公司可能無法處理閣下在本回條上所述的指示及/或要求。
- Your Personal Data may be disclosed or transferred by the Company to its subsidiaries, the Share Registrar, and/or other companies or bodies for any of the stated purposes, or when it is required to do so by law and will be retained for such period as may be necessary for our verification and record purposes. 閣下之個人資料可能會在法例規定的情況下，將閣下的個人資料披露或轉移給公司的附屬公司、股份過戶登記處、及/或其他公司或團體，並將在適當期間保留該等個人資料作核實及紀錄用途。
- You have the right to request access to and/or correction of your Personal Data in accordance with the provisions of the PDPO. Any such request for access to and/or correction of your Personal Data should be in writing, by mail to the Hong Kong Privacy Officer of the Share Registrar at 17M Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong or by email at PrivacyOfficer@computershare.com.hk. 閣下有權根據《私隱條例》的條文查閱及/或修改閣下的個人資料。任何該等查閱及/或修改個人資料的要求均須以書面方式郵寄至股份過戶登記處(地址為香港灣仔皇后大道東183號合和中心17M樓)向香港隱私主任提出，或發送電郵至 PrivacyOfficer@computershare.com.hk。

Mailing Label 郵寄標籤

Computershare Hong Kong Investor Services Limited
香港中央證券登記有限公司
Freepost No. 簡便回郵號碼: 37
Hong Kong 香港

Please cut the mailing label and stick it on an envelope to return this form to us.

No postage is necessary if posted in Hong Kong.

當閣下寄回此回條時，請將郵寄標籤剪貼於信封上。
如在本港投寄，閣下無需支付郵費或貼上郵票。